



Celebrating 55 Years

THE SACRAMENTO CHAPTER OF THE INTERNATIONAL ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS PRESENTS...



Starting a Virtual Assistant Home Business, Presented by Ken Stoves

Have you ever wondered what steps are involved for creating your own Virtual Assistant home business? Then this meeting is just for you. Ken Stoves, owner of Virtual Par Excellence will be our speaker. He will share with us the steps needed to create your own home-based business.

Please join the Sacramento Chapter on Tuesday, February 7, 2012 at Piatti's Restaurant for a very informative meeting.



Please join us at 5:30 p.m. on Tuesday, February 7, 2012

PIATTI'S RESTAURANT

571 Pavilions Lane, Sacramento, CA Tel 916.649.8885

- Member - \$20.00
 Non-Member - \$24.00
 Retired Member - \$16.50
 Program Only - \$10.00

Members: Bring a guest, get \$5 off!

**Please remember: if you register and find that you cannot attend, please call and cancel. No shows will be invoiced.*

Name _____

Phone _____ Email _____

Guest Name _____

Phone _____ Email _____

Please RSVP by **Monday, Feb. 6, 2012**

Email: info@iaap-sac.org

For additional information, contact
SandiJ.White@us.mwhglobal.com
Phone: (916) 606-7702

MEETING SCHEDULE

- 5:30 - Networking
- 6:00 - Call to Order / Introductions
- 6:20 - Program / Dinner During Program
- 7:25 - Business Session / Door Prize
- 8:00 - Adjourn

IAAP is a not-for-profit association of administrative professionals, whose purpose is to provide education and training, leadership development, publications and networking opportunities for its members. Find out how IAAP can help you enhance your professional image, increase your skills and keep you updated on business trends and technology!